



The City of Arab considers applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. The City of Arab is an Equal Opportunity Employer.

Please type or print clearly. Complete all sections. If a question does not apply, write N/A.

Position Information

Position Applied For and Job Announcement Number

Date of Application

How did you learn about us?

☐ Advertisement

☐ Friend

☐ Walk-in

☐ Employment Agency

☐ Relative

☐ Other

Applicant Information

Last Name

First Name

Middle Name

Street Address

City

State

Zip Code

Telephone Number(s)

Email Address

Social Security Number

Eligibility and Availability

If under 18 years of age, can you provide required proof of eligibility to work?

☐ Yes

☐ No

Are you currently employed?

☐ Yes

☐ No

May we contact your present employer?

☐ Yes

☐ No

Have you ever filed an application with us before?

If yes, date:

☐ Yes

☐ No

Have you ever been employed with us before?

If yes, date:

☐ Yes

☐ No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?

☐ Yes

☐ No

Can you travel if a job requires it?

☐ Yes

☐ No

Have you been convicted of a felony within the last 7 years?

☐ Yes

☐ No

Are you able to perform the essential functions of the position, with or without reasonable accommodation?

☐ Yes

☐ No

Available to work:

☐ Full Time

☐ Part Time

☐ Shift Work

☐ Temporary

Date Available for Work

Education and Qualifications

City of Arab - Employment Application
740 North Main Street, Arab, AL 35016 | 256-586-3544

Education

Last grade completed:

College years completed:

School Level	Name and Address of School	Course of Study	Years	Graduated? / Degree
Elementary				
High School				
College / Secondary				
Other				

Specialized training, apprenticeships, skills, certifications, licenses, and activities

Other qualifications - summarize job-related skills and qualifications from employment or other experience

Employment Experience

List your present and former employers beginning with the most recent. Use additional sheets if needed.

Employer 1

Employer	From	To	Telephone Number(s)

Address	Job Title	Supervisor

Starting Hourly Rate/Salary	Final Hourly Rate/Salary	Reason for Leaving

Work Performed

Employer 2

Employer	From	To	Telephone Number(s)

Address	Job Title	Supervisor

Starting Hourly Rate/Salary	Final Hourly Rate/Salary	Reason for Leaving

Work Performed

List your present and former employers beginning with the most recent. Use additional sheets if needed.

Employer 3

Employer	From	To	Telephone Number(s)
Address		Job Title	Supervisor
Starting Hourly Rate/Salary	Final Hourly Rate/Salary	Reason for Leaving	
Work Performed			

Employer 4

Employer	From	To	Telephone Number(s)
Address		Job Title	Supervisor
Starting Hourly Rate/Salary	Final Hourly Rate/Salary	Reason for Leaving	
Work Performed			

References and Statement

City of Arab - Employment Application
740 North Main Street, Arab, AL 35016 | 256-586-3544

References

Reference 1 - Name	Address	Phone Number
Reference 2 - Name	Address	Phone Number
Reference 3 - Name	Address	Phone Number

Applicant Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether applications are being accepted at that time.

I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an at-will nature, which means that the employee may resign at any time and the employer may discharge the employee at any time, with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant	Date

Personnel Department Use Only

Is applicant qualified for position applied for?	☐ Yes	☐ No
Arrange interview?	☐ Yes	☐ No

Notes