

City of Arab Building Department
740 Main Street
Arab, Alabama 35016
Ph. 256-586-5968
kjohnson@arabcity.org

SIGN PERMIT APPLICATION



Date: _____
Street Address of Sign: _____

Valuation of Work \$ _____
Permit # _____
Permit Fee _____
Cash OR Check # _____

Brief Description of Work: _____
(Example: Install new monument sign or Install new attached building sign)

Property Owner Name: _____
Telephone #: _____ Email Address: _____

Tenant Name: _____
Telephone # _____ Email Address: _____

Contractor Name & DBA: _____
Business Address: _____
Telephone #: _____ Email Address: _____
General Contractor License #: _____ City of Arab Business License #: _____

Type of Sign – A separate application is required for each type of sign. **ZONE:** _____

- | | | | | |
|--|----------------------------|---|--------------------|----------------------------|
| Freestanding Ground Sign | Illuminated | Building Sign | Illuminated | Electronic Changing |
| <input type="checkbox"/> Monument Sign | Electronic Changing | <input type="checkbox"/> Wall Sign - <input type="checkbox"/> Cabinet/Box <input type="checkbox"/> Channel Letters on Raceway | | |
| <input type="checkbox"/> Pylon Sign | | <input type="checkbox"/> Awning/Canopy/Banner Sign | | |
| <input type="checkbox"/> Pole Sign | | <input type="checkbox"/> Hand-lettered Painted/Vinyl Sign | | |
| <input type="checkbox"/> Shopping Complex Sign | | <input type="checkbox"/> Projecting/Hanging Sign | | |
| <input type="checkbox"/> Other: _____ | | <input type="checkbox"/> Other: _____ | | |

Ground Sign Details - Plot plan required.

Sign Height (Ft.): _____ Sign Width (Ft.): _____
Including Monument Base Including Monument Sides

Sign Face Sq. Ft. _____ Reader Board Sq. Ft. (check type) EMC Manual _____

Building Sign Details - Rendering or photo of front of building/suite required.

Width of Building/Suite (Ft): _____ Height of Building/Suite (Ft): _____ Total area (width x height): _____
New Sign Face Sq. Ft. _____ Existing and Remaining Sign Face Sq. Ft. _____

I certify and acknowledge that I have read this application and that all information provided is true and correct; that all work performed in association with the issued permit shall conform to the plans and specifications submitted and will comply with all City Codes and Ordinances. By signing this application as a contractor, I certify that I will meet all applicable laws of the State of Alabama, including any exemptions as the law provides. I certify and agree to protect all public improvements and public utilities adjacent to or serving the property on which the proposed structure(s) are located, whether or not the said improvements, or utilities, are the property of the City of Arab. I further agree to make, or cause to have made, all necessary repairs resulting from my actions, misuse or lack of care, or on the part of any of my employees, agents, subcontractors, or suppliers of materials. I further attest that I am authorized by the property owner to execute this document as his or her agent.

Date: _____ Signature: _____
Owner or Authorized Agent

Building Dept. _____ | Approved Not Approved – See comments.

Engineering Dept. _____ | Approved Not Approved – See comments.

Historic Preservation Commission: _____ | Approved Not Approved – See comments.

Planning Dept. _____ | Approved Not Approved – See comments.

COMMENTS: _____

