



City Sign Permit Application

Permit # \_\_\_\_\_

Section 700 SIGN PERMIT REQUIRED
No sign shall be erected, constructed, altered, or relocated, until a Standard City Sign Permit has been applied for and issued by the Administrative Officer.

- Non-Illuminated Sign Fee: \$50 each
Illuminated Sign Fee: \$75 each
\*Signs with footers require inspection
\*\*All fees are NON-REFUNDABLE

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_
Email: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Arab Business License on File: Y / N

Sign Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Arab Business License on File: Y / N
Email: \_\_\_\_\_

#1 Sign Description: \_\_\_\_\_

- Freestanding: Installation Location \_\_\_\_\_
Attached to Building
Digital (Special Requirements)
Approved
Denied

#2 Sign Description: \_\_\_\_\_

- Freestanding: Installation Location \_\_\_\_\_
Attached to Building
Digital (Special Requirements)
Approved
Denied

\* No Sign Permit is required for the normal maintenance to prolong the life of a sign.
\* All Signs located within the Historic District must obtain approval from the Historic Preservation Committee prior to issuing of the Permit.
\* Architectural Engineer's Stamped Drawing required on signs requiring poured footers.
\* If new sign erected, old existing sign must be removed within 10 days.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use ONLY:

Number of Signs: \_\_\_\_\_ Total Fee: \_\_\_\_\_ Payment Received? \_\_\_\_\_

Zone: \_\_\_\_\_ Admin Signature: \_\_\_\_\_